

FOR OFFICE USE:
Application No.:

TC/TC/DEV/MINI-LAB/2026/01

SRI LANKA TEA BOARD

APPLICATION FOR FINANCIAL ASSISTANCE FOR ESTABLISHING MINI LABORATORIES IN TEA FACTORIES – 2026

1.0 DETAILS OF THE TEA FACTORY

1.1 Name of tea factory	
1.2 Tea factory registration No.	
1.3 Address of tea factory	
1.4 Administrative district	
1.5 Divisional Secretariat Division	
1.6 Grama Niladhari Division	
1.7 Factory telephone No.	
1.8 Factory email address	

2.0 DETAILS OF THE REGISTERED TEA MANUFACTURER

2.1 Name of registered manufacturer	
2.2 NIC/Company registration No.	
2.3 Postal address	
2.4 Telephone No.	
2.5 Email address	

3.0 PROPOSED EQUIPMENT

Equipment	Qty	Make and model	Supplier	Quoted value (Rs.)	Quotation/Pro forma invoice No.	Date
Bench-top pH meter package	1					
Electronic balance	1					

4.0 BANK DETAILS OF THE BENEFICIARY

8.1 Name of beneficiary	
8.2 NIC/Company registration No.	
8.3 Name of account holder	
8.4 Account number	
8.5 Bank and branch	
8.6 Branch code	

5.0 DECLARATION AND UNDERTAKING BY THE APPLICANT

I certify that the information and documents provided in this application are true and accurate. I understand that only brand-new instruments purchased after receiving written approval from the Tea Commissioner will qualify for financial assistance.

I agree to establish the mini laboratory, provide the facilities specified in the circular, appoint a responsible officer, maintain the instruments and laboratory records, and permit inspections by authorized officers of the Sri Lanka Tea Board. If selected for financial assistance under this scheme, the applicant agrees to enter into and sign a formal agreement with the Sri Lanka Tea Board.

I further agree that the instruments will not be sold, transferred, removed from the factory, or used for an unrelated purpose without the prior written approval of the Tea Commissioner. I understand that providing false information may result in disqualification, recovery of financial assistance already paid, and action under Section 41 of the Tea Control Act No. 51 of 1957, as amended.

Name of signatory	Designation
Signature	Date

Only the registered tea manufacturer, or a person authorised in writing by the registered tea manufacturer, may sign this application.

IMPORTANT NOTES

1. Provide all information and supporting documents with the initial application to avoid delays.
2. For further details, refer to Circular No. TC/DEV/MINI-LAB/2026 dated 26 July 2026.