

INVITATION FOR BIDS



Ministry of Plantation and Community Infrastructure SRI LANKA TEA BOARD



PROCUREMENT OF THE SUPPLY, INSTALLATION, COMMISSIONING, TRAINING & MAINTENANCE OF GAS CHROMATOGRAPHY COUPLED WITH TRIPLE QUADRUPOLE MASS SPECTROMETRY (GC-MS/MS) FOR THE ANALYTICAL LABORATORY OF SRI LANKA TEA BOARD

BID NO. TB/FIN/PROC/LAB/CAP/GC-MS/MS/2025

The Chairman, Departmental Procurement Committee on behalf of Sri Lanka Tea Board, 574, Galle Road, Colombo 03 will receive sealed bids for the supply, delivery, installation and commissioning of Triple Quadrupole Gas Chromatograph Mass Spectrometer (GC-MS/MS) from reputed manufacturers worldwide through their accredited agents in Sri Lanka up to **2.00p.m. on 21st August 2025**.

Bidding will be conducted as per the Procurement Guidelines 2024 on National Competitive Bidding Procedure (NCB – Single Stage Single Envelop system).

Bidder should have the following Eligibility & qualification:

Eligibility Criteria

- Be a legal entity duly registered in Sri Lanka.
- Not be blacklisted, debarred, or under suspension by any public institution in Sri Lanka or internationally.
- Not have any conflict of interest as defined in Section 1.5.4 of the Procurement Guidelines – 2024.
- Have submitted all required documents and forms, including:
 - Completed Bid Submission Form
 - Valid Bid Security
 - Non-Collusion Affidavit
- The bidder (or their local agent) **must be registered** with the **Registrar of Public Contracts in accordance with the Public Contracts Act No. 3 of 1987**:

Qualification Criteria

- Experience**
 - The bidder must have successfully supplied, installed, and commissioned at least three (03) similar GC-MS/MS systems (Triple Quadrupole or equivalent) to reputed laboratories (public or private sector) in the past 5 years.
 - Submit documentary evidence such as Purchase Orders, Commissioning Reports, or User Certificates.
- Technical Capacity**
 - The offered system must be supported by a manufacturer's authorization letter (if the bidder is not the manufacturer).
 - The bidder must maintain a local service facility or provide a service agreement with a local certified agent/representative to ensure maintenance and after-sales support for at least 10 years.
 - The proposed personnel for installation and training must have qualifications and prior experience in installing GC-MS/MS systems.
- Financial Capacity**
 - Average annual turnover of the bidder for the past 3 years should be at least LKR 70 million (or equivalent in foreign currency).
 - The bidder shall provide audited financial statements or bank statements as evidence.
 - The bidder must demonstrate liquid assets or access to credit lines of at least LKR 10 million for this procurement.

Bidders could purchase Bid Documents on application made on their official letterhead from Procurement Section, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 from **01st August 2025** on payment of non-refundable fee of Rs.15,000/= per set of documents. All payments should be made to the **Shroff, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 and enclosed the original receipt** into the Bidding Documents which has to be purchased from Head Office of Sri Lanka Tea Board at 574, Galle Rd, Colombo 3 between **10:00a.m. to 3:00p.m.** on any working day till **21st August 2025**. Bids should be submitted only on documents purchased from the Sri Lanka Tea Board. Bid Documents can also be examined from the procurement Section of Sri Lanka Tea Board until the due date given above.

Bids should be accompanied with a Bid Security of **Rs. 700,000/=** obtained from a Commercial Bank registered under Central Bank of Sri Lanka in favour of Chairman, Sri Lanka Tea Board, 574, Galle Road, Colombo 03 for the provisions of the Supply, Delivery, Installation, Commissioning, Training & Maintenance Of Triple Quadrupole Gas Chromatograph Mass Spectrometer (GC-MS/MS) for the Analytical Laboratory of Sri Lanka Tea Board as required in the Bid Document.

Bidders are hereby informed that they shall comply with the provisions of the Public Contracts Act No. 3 of 1987. Accordingly, the bidders will required to register the contract with the Registrar of Public Contracts of Sri Lanka and submit the relevant declarations and affidavits as stipulated by the Act.

All the bids may be sent under registered post or hand delivered and could be deposited in the Tender Box available at the Procurement Section of the Sri Lanka Tea Board in duplicate marked as **“Bids for GC-MS/MS 2025”** on the top left hand corner of the envelope addressed to Procurement Committee, Sri Lanka Tea Board, 574, Galle Rd, Colombo 3 on or before **2.00 p.m. on 21st August 2025**.

All pages of the Bid Documents shall be initialed by the Bidder and his seal affixed.

Pre-Bid Meeting will be held on 07th August 2025 at 09:30a.m. at the Auditorium of Sri Lanka Tea Board.

Bids will be opened at the Procurement Section, Sri Lanka Tea Board, 574, Galle Road, Colombo 03 immediately after closing time at **2.00p.m. on 21st August 2025**. Bidders or their Authorized Representatives will be permitted to be present at the time of opening the bids.

The Procurement Committee of Sri Lanka Tea Board reserve itself the right of rejecting any or all bids or cancelling the whole procurement and the right of accepting any portion of a bid without assigning any reasons.

All clarifications shall be sought from the Director of the Laboratory, Sri Lanka Tea Board, 574, Galle Road, Colombo 03 (Tel:011/2587814, 2586863, 2582122).

**Chairman
Procurement Committee
Sri Lanka Tea Board,
574, Galle Rd,
Colombo 3.**