

SRI LANKA TEA BOARD
Tea Commissioner's Division
No 574, Galle Road, Colombo 03

Ref: TB/TCD/DEV/FMSS/ATM/2025

23rd January 2025

All Registered Artisanal Tea Manufacturers,

Sirs,

SUBSIDY SCHEME FOR THE PURCHASE OF TEA DRYERS FOR ARTISANAL TEA FACTORIES - 2025

1.0 Introduction :

Having considered the request of the stakeholders of the tea industry who are involved in the manufacture of artisanal teas, Sri Lanka Tea Board has decided to grant a subsidy amounting to 50% of the cost of a tea dryer not exceeding Rs. 200,000 per unit to embark on a proper manufacturing process.

2.0 Scope of the subsidy scheme for the purchase of tea dryers for artisanal tea factories:

- (i) The subsidy will be paid only for the purchase and establishment of a tea dryer in the factory.
- (ii) The purchase of a tea dryer should be in accordance with the specifications given by the Tea Research Institute of Sri Lanka.
- (iii) Subsidies will be paid on a "First Come First Serve" basis due to limited available funds.

3.0 Method of application :

- (i) Application for the scheme should be made in the prescribed application form No. TB/TC/ATM/2025
- (ii) Only the registered manufacturer is authorized to sign the application.
- (iii) Duly completed application forms together with originals of Performa invoices should be forwarded to the Assistant Tea Commissioner of the area on or before 15th February 2025.

4.0 Eligibility for funding under the subsidy scheme :

- (i) Only brand-new tea dryers purchased within a given period is eligible for subsidy assistance.
- (ii) Only Artisanal tea manufacturers that perform in accordance with sections 8 (2) and 11(a) of the Tea Control Act No. 51 of 1957 to the satisfaction of the Tea Commissioner will be eligible to receive subsidy funds.

5.0 Method of payment of subsidy :

- (i) Approval for the purchase tea dryer must be obtained from the Tea Commissioner. The tea dryer purchased prior to the approval of the SLTB will be disqualified from receiving subsidy assistance.
- (ii) Once the application is received, necessary inspections will be carried out to ascertain the necessity of the tea dryer for the factory.
- (iii) The approval will be conveyed to the applicant and he/she may have to complete the installation.
- (iv) Once the installation of the tea dryer is completed and its use in the tea manufacture of artisanal tea has commenced, the applicant should inform the Assistant Tea Commissioner for inspection.
- (v) Approval should be obtained from the Tea Commissioner for any deviation for items (i) to (iv) above.
- (vi) The subsidy payment will directly be made to the bank account number of beneficiary. The beneficiary should provide the bank details with the application.

6.0 Disposal of items machinery and equipment :

A dryer installed under this subsidy assistance should not be disposed of or removed from the tea factory before five (05) years of the date of installation without written approval from the Tea Commissioner. If any dryer or parts of it is disposed of or removed from the tea factory without written approval from the Tea Commissioner before five (05) years of installation the total amount of subsidies shall be paid back to the Sri Lanka Tea Board by the registered manufacturer of tea.

7.0 The Regional Assistant Tea Commissioners and their areas of authority are as follows. Applicants may contact them regarding matters concerning the subsidy scheme. The application forms could also be obtained from them at the following regional offices and the Sri Lanka Tea Board Website (www.srilankateaboard.lk).

Regional Assistant Tea Commissioners

1. Assistant Tea Commissioner
Visaka Mawatha, New Badulla Road,
Bandarawela. Tel/Fax 057-2222812
2. Assistant Tea Commissioner
Walahanduwa Watta, Walahanduwa,
Galle. Tel/Fax 091-2232052
3. Assistant Tea Commissioner
No 140, Ambagamuwa Road,
Gampola. Tel/Fax 081-2352279
4. Assistant Tea Commissioner
N0 23, New Lane, Uyanwatta,
Matara. Tel/Fax 041-2222636
5. Assistant Tea Commissioner
61/1, New Town,
Rathnapura. Tel/Fax 045-2222136
6. Assistant Tea Commissioner
Wathurana Road,
Baduraliya. Tel/Fax: 034-2247444
7. Assistant Tea Commissioner
No 10, Nanuoya Road,
Kelegala, Nuwara Eliya.
Tel: 0522234695/Fax: 0522234686

Areas of authority

- Badulla / Monaragala Districts
- Galle District
(Except Elpitiya Divisional Secretariat area)
- Kandy/Matale Districts
- Matara District
Hambanthota District
- Ratnapura District
Kegalle District
- Kalutara District
Galle Districts (Elpitiya Divisional Secretariat area)
- Nuwara Eliya District

8.0 Information regarding this subsidy scheme could be obtained from the Deputy Tea Commissioner - (Development) at the SLTB head office.

- i. Deputy Tea Commissioner (Development)
Sri Lanka Tea Board
No 574, Galle Road, Colombo 03
Tel: 0112580152/ 0112587814 Fax: 0112580161
Email: development@pureceylontea.com.

9.0 Every applicant is required to furnish true and accurate information in their applications and at inspections and whenever they are required to furnish information regarding their applications. Providing false information known to be false is a punishable offense under section 41 of the Tea Control Act No. 51 of 1957 as amended. Apart from being liable to be punished under the aforesaid act, providing false information will immediately disqualify the applicant from current and any future subsidy schemes, and will be liable to refund any subsidies already paid. Such companies or the owners of the Factories may also become liable to be punished under the penal code for the embezzlement of state funds.


K.A.M.K. Jayawardana
Tea Commissioner

- Copies: :
- (1) Secretary, Ministry of Plantation and Community Infrastructure
 - (2) Chairman, Sri Lanka Tea Board.
 - (3) Chairman, TSHDA. (Pl. copy this to your Regional Managers)
 - (4) Chairman, Tea Research Institute
 - (5) Chairman, SLTFOA
 - (6) Chairman, JEDB
 - (7) Chairman, SLSPC
 - (8) Chairman, Colombo Tea Traders' Association
 - (9) Chairman, Colombo Brokers Association
 - (10) Chairman, Planter's Association of Ceylon
 - (11) Director General, Sri Lanka Tea Board
 - (12) Director, Tea Research Institute
 - (13) CEO's of all the Plantation Management Companies
 - (14) Chief Internal Auditor, SLTB
 - (15) Superintendent - Government Audit Division
 - (16) Deputy Tea Commissioners (Development/Regulatory)
 - (17) All Assistant Tea Commissioners/- Please issue copies to Tea Instructor/Inspectors

SRI LANKA TEA BOARD
APPLICATION FOR SUBSIDY ASSISTANCE FOR THE PURCHASE AND
INSTALLATION OF TEA DRYERS IN ARTISANAL TEA FACTORY -2025

- 1.0 Name of Tea Factory:
 Registration No:
- 2.0 Address of the Tea Factory:

- 3.0 Name and the Address of the Registered Artisanal Manufacturer of Tea:

 Telephone No: Fax No:
- E-Mail Address:
- 4.0 Administrative district in which the factory is located:
- 5.0 D.S. Division:
 G.S. Division:

6.0 Telephone Number, Fax Number, and E-Mail address of factory:

| Telephone No | Fax No | E-Mail Address |
|--------------|--------|----------------|
| | | |

7.0 Details for Tea Drier to be purchased and installed

(Originals of Performa invoices should be attached)

| Name of the Machinery | Quantity | Name of Supplier | Value of the Machinery (Rs/Cts) | Performa invoice No.& Date |
|-----------------------|----------|------------------|---------------------------------|----------------------------|
| | | | | |
| | | | | |
| | | | | |

8.0 Have You previously obtained subsidies for the machine mentioned above number 7.0?
 (If Yes, please state the details)

| Item/Service | Amount (Rs / Cts) | Date of subsidy payment |
|--------------|-------------------|-------------------------|
| | | |
| | | |
| | | |

9.0 Bank details of applicant:

| Name of the Beneficiary | NIC Number | Name of the Account | Account No | Name of the Bank and Branch |
|-------------------------|------------|---------------------|------------|-----------------------------|
| | | | | |

I certify that the information provided in this application is true and accurate to the best of my knowledge:

Name and designation of the person furnishing this application:

.....

Date :

.....

Signature

(Registered Tea Manufacturer or Person authorized by him in writing is authorized to sign this application. (Please attach the letter of authorization).

N.B

1. Please provide all information and documents required by this application right first time to avoid delays
2. Please provide all necessary assistance to the inspecting officer of the Sri Lanka Tea Board to conduct His inspection
3. For further details about this subsidy schem please refer Circular letter No.TB/TCD/DEV/FMSS/ATM/2025 dated 23rd December 2024.
4. Applications submitted after the closing date will be rejected. (Closing Date 15th February 2025)