

**SRI LANKA TEA BOARD**  
**Tea Commissioner's Division**  
**No 574, Galle Road, Colombo 03**

23<sup>rd</sup> January 2025

Ref: TB/TC/DP/2025

Chief Executive Officers of  
Regional Plantation Companies,  
Chairman of JEDB, SLSPC, TRI  
Owners of tea estates more than 10 Acres

Sirs,

**FINANCIAL ASSISTANCE FOR DIRECT PLANTING AND INFILLING SCHEME FOR THE CORPORATE SECTOR &  
PRIVATE SECTOR ESTATES OF MORE THAN 10 ACRES - 2025**

**Introduction :**

A budgetary provision out of the Sri Lanka Tea Board funds for the year 2025 is being made available to be utilized as financial assistance for direct planting and Infilling for the corporate sector and the tea estates having more than 10 acres of tea. Please note that all private & corporate estates should be registered under Tea Land Registration of the section No.02 of Tea Control Act No 51 of 1957, prior to apply for this subsidy.

**1.0 Method of application :**

- (i) Regional Plantation Companies and the owners of the estates who have more than 10 acres of tea, that are in valid legal possession of the estates are eligible to apply for subsidy assistance using the application in annexure I.(Form No. TB/TC/DP/2025). It is compulsory to provide all the information as required by the application form. Failure to furnish the required information will lead to rejection of the application. Duly completed applications should be submitted to the relevant Assistant Tea Commissioner of the area where the estates are located on or before 15<sup>th</sup> February 2025. As the funds are limited, the applications will be entertained on a "First Come-First Serve" basis.
- (ii) A Separate Registration number and approval letter should be obtained from Tea Commissioner prior to commencement of direct planting activities. Tea Commissioner's prior approval should be obtained for any deviations. Recommendation will be given by Regional Assistant Tea Commissioner for such application after having a separate field inspection.
- (iii) Only the Chief Executive Officer (CEO) of the Regional Plantation Companies & the Owners of the estates are eligible to sign the application. If CEO of the company or Owner of the estate not signing the application, he should forward the application with a letter indicating the name, position and the signature of the person who has been authorized to sign the application and subsequent documents on his behalf

**2.0 Method of payment of subsidies:**

- (i) Application should be annexed with certified copy of the registered deed or lease agreement of the estate and the relevant survey plan prepared by a licensed surveyor. Relevant location where you intend to commence tea planting activities should be indicated in a manner where could be identified by the inspecting officer. The subsidy payment will directly be made to the bank account number of the beneficiary. The beneficiary should provide payment details with the application,
- (ii) The subsidy scheme is as follows.

**Financial Assistance:      Per Plant- Rs.75.00**

The maximum 12,500 number of plants are given per hectare for Direct planting. .Therefore Rs.937, 500/- is granted per ha. The maximum 1,000 number of plants are given per acre for Infilling, and Rs.75,000/- is granted per acre. There is no upper sealing in planting extent.

All the steps should be carried out according to the TRI guide lines prepared in this regard. 02kgs of compost should be added to a hole before planting. The funds will be released according to the schedule given below.

**Direct Planting Payment schedule.**

Stage	Point of release of subsidy	Approved subsidy amounts in (Rs.Cts) per Ha
1.Holing,composting & planting	On completion of operation	750,000.00
2. Maintenance.	At the completion of one year after planting	187,500.00
Total		937,500.00

**Infilling payment schedule**

Stage	Point of release of subsidy	Approved subsidy amounts in (Rs/Cts) Per plant
Holing, composting & Planting(Infilling)	On completion of operation	75.00

- (iii) Once the application is received by the relevant Assistant Tea Commissioner, arrangements will be made to conduct the necessary inspections to verify the information in the application. After ratification by the Assistant Tea Commissioner, the application will be forwarded to the Tea Commissioner/Deputy Tea Commissioner (Development), who is the approving authority. Qualified applicants will be informed to commence planting with necessary field operation. Separate field inspections will be carried out by the officials of Sri Lanka Tea Board and relevant amount of subsidy will be released to the successful applicants.(CEO of the relevant plantation company or the owners of the estates more than 10 acres of tea.)

3.0 The applicants are required to adhere the guide lines imposed by Tea Research Institute on Direct Planting activities and Infilling.

4.0 Applicants are required to furnish true and accurate information and need to assist to the inspectors at the time of field inspection and whenever they are required additional information regarding the applications.

Providing false or information known to be false is a punishable offence under section 41 of the Tea Control Act No. 51 of 1957 as amended. Apart from been liable to furnished under the aforesaid act, providing false information will immediately disqualify the company from current and any future subsidy schemes and will be liable to refund any subsidies already paid. Such companies may also become liable to be punished under the penal code for the embezzlement of state funds.

5.0 If the applicant is unable to complete planting or maintenance of the field is liable to refund any subsidies already paid.

6.0 Some applications received in 2024 for the above project have not been approved due to financial constraints. The necessary approvals will be granted for the applications received for the year 2024, under the project of 2025.

7.0 The Regional Assistant Tea Commissioners and their areas of authority are as follows.

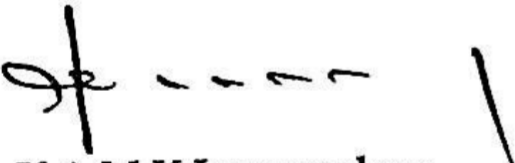
**Regional Assistant Tea Commissioners**  
 1. Assistant Tea Commissioner  
 Visaka Mawatha, New Badulla Road,  
 Bandarawela.Tel/Fax 057-2222812

**Areas of authority**  
 Badulla /Monaragala Districts

- |  |   |
|--|---|
| 2. Assistant Tea Commissioner<br>Walahanduwwatta,<br>Walahanduwa,<br>Galle. Tel/Fax 091-2232052                      | Galle District<br><br>(Except Elpitiya Divisional Secretariat area)         |
| 3. Assistant Tea Commissioner<br>No 140, Ambagamuwa Road,<br>Gampola. Tel/Fax 081-2352279                            | Kandy/Matale Districts  |
| 4. Assistant Tea Commissioner<br>No 23, New Lane, Uyanwatta,<br>Matara. Tel/Fax 041-2222636                          | Matara District<br>Hambanthota District                                     |
| 5. Assistant Tea Commissioner<br>61/1, New Town,<br>Rathnapura. Tel/Fax 045-2222136                                  | Ratnapura District<br>Kegalle District                                      |
| 6. Assistant Tea Commissioner<br>Wathurana Road,<br>Baduraliya. Tel/Fax: 034-2247444                                 | Kalutara District<br>Galle Districts (Elpitiya Divisional Secretariat area) |
| 7. Assistant Tea Commissioner<br>No 10, Nanuoya Road,<br>Kelegala, Nuwara Eliya.<br>Tel : 0522234695/Fax: 0522234686 | Nuwara Eliya District   |

8.0 Information regarding this subsidy scheme could be obtained from the Deputy Tea Commissioner - (Development) at the SLTB head office.

- i. Deputy Tea Commissioner (Development)  
Sri Lanka Tea Board  
No 574, Galle Road, Colombo 03  
Tel : 0112580152/ 0112587814 Fax: 0112580161

  
K.A.M.K. Jayawardene  
Tea Commissioner

- Copies:
- (1) Secretary, Ministry of Plantation and Community Infrastructure
  - (2) Chairman, Sri Lanka Tea Board.
  - (3) Chairman, TSHDA. (Pl. copy this to your Regional Managers)
  - (4) Chairman, Tea Research Institute.
  - (5) Chairman, SLTFOA
  - (6) Chairman, JEDB
  - (7) Chairman, SLSPC
  - (8) Chairman, Colombo Tea Traders' Association
  - (9) Chairman, Colombo Brokers Association
  - (10) Chairman, Planter's Association of Ceylon
  - (11) Director General, Sri Lanka Tea Board
  - (12) Director, Tea Research Institute
  - (13) CEO's of all the Plantation Management Companies
  - (14) Chief Internal Auditor, SLTB
  - (15) Superintendent - Government Audit Division
  - (16) Deputy Tea Commissioners (Development/Regulatory)
  - (17) All Assistant Tea Commissioners - Please issue copies to Tea Instructors/Inspectors

(For Office use only)

**SRI LANKA TEA BOARD****APPLICATION FOR SUBSIDY ASSISTANCE FOR DIRECT PLANTING AND INFILLING OF TEA IN CORPORATE AND PRIVATE SECTOR TEA ESTATES MORE THAN 10 ACRES - 2025**

(Applicant can duplicate this form according to the requirements)

Infilling -  Direct Planting - 

1.0 Name and Address of the Regional Plantation Company/Owner of the Private Estates more than 10 acres :

- i. Name : .....
- ii. Address : .....
- iii. Contact No Tel : ..... Fax : .....
- E-mail : .....
- iv. National Identity Card No : .....

2.0 Name of estate where Direct planting/Infilling is carried out: .....

3.0 Name of the Division and field number of the estate where Direct planting/Infilling is carried out:(For each field where replanting is carried out, a separate application must be furnished)

Division : ..... Field No : .....

- i. Please attach a certified copy of the registered deed or lease agreement of the estate and survey plan prepared by a licensed surveyor where relevant division and the block of land/field clearly marked.
- ii. The relevant division / block of land/field's which the subsidies are claimed must be indicate clearly in a manner where they could be identified by the inspecting officer.

4.0 Address of estate : .....

Tel : ..... Fax : ..... E-mail : .....

5.0 Name of the Manager of the estate : .....

6.0 Tea Land Registration No:.....

7.0 Details of the Land :

Total Extent (ha)	Extent under Tea (ha)	Extent for which subsidy is claimed (ha)

8.0 Survey plan No : .....

Date : .....

9.0

Administrative District	D S Division	Grama Niladhari Division

10.0 Please provide the details regarding the legal possession of the estate where Direct planting subsidy is applied: (Please attach certified copies of documents).....

11.0 Have you previously obtained/ applied for Direct Planting/Infilling subsidies for the same field/ block of land under this subsidy scheme. (If so please provide following details)

i. SLTB Reference No : .....

Division & block/field of land	Stage of Direct Planting and amounting of subsidy per Ha and the stage of payment					Extent (ha)	Total amount & date of subsidy Received (Rs/Cts)
	* Stage 1	* Stage 2	* Stage 3	* Stage 4	* Stage 5		

12.0 Please provide the following details related to the estate/ field/ block of land where you intended to direct plant under this subsidy scheme.

Division & block/field of land	Extent (ha)	Total amount of subsidy Claim(Rs/Cts)

13.0 Payment details of the beneficiary:

Name of the Beneficiary	NIC Number	Name of the Account	Account No	Name of the Bank and Branch

I certify that the information provided in this application is true and accurate to the best of my knowledge:

Name and designation of the person furnishing this application:

.....

Date : .....

.....

**Signature**

(CEO of the Company/owner or a person authorized by him in writing, is authorized to sign this application. Please attach the letter of authorization).

- N.B.
1. Please provide all information and documents required by this application right first time to avoid delays.
  2. Please provide all necessary assistance to the inspecting officer of the Sri Lanka Tea Board to conduct his inspection.
  3. For further details about this subsidy scheme please refer circular letter No. TB/TC/DP/2025 dated 23<sup>rd</sup> January 2025.