CEYLON TEA MUSEUM

(PRESERVING OF TEA HERITAGE)

VACANCIES

Applications are invited from the citizens of Sri Lanka for the following Post at the Ceylon Tea Museum-Hantane-Kandy.

Post of Accountant.

Professional Qualifications and Experience

(A) A degree in Accountancy, Commerce from a recognized University.

Or

(B) Licentiate/Intermediate Examination of ICA or Stage I & II of CIMA

Or

(C) AAT fully qualified

At least (02) year post qualifying experience in the relevant field in the public or reputed private sector organization and having computer literacy is important.

A retired government accountant would also be considered.

Salary Applicable: 45,000/= + travelling Allowance of Rs. 7,500/=.

Age: Should not be less than 22 years of age and not more than 45 years on the closing date of the applications.

The Post is permanent and selected candidate would be stationed at Kandy , Hantane, Tea Museum. The applicants from Kandy area would be given preference.

Applicants should forward their applications with copies of birth certificate and other relevant certificates under the Registered Cover to reach Chairman, Ceylon Tea Museum, 574, Galle Road, Colombo 3 on or before 15th March, 2024

Chairman, Ceylon Tea Museum, 574, Galle Road, Colombo.3

Official Use Only



SRI LANKA TEA BOARD

APPLICATION FOR THE POST OF :-

1. Name in full : Mr/Mrs/Miss

a) Surname :

b) Other names :

2. Postal Address : Contact Tel. No. :

3. Nationality :

4. a) Date of Birth :

b) Age on the closing date of application : Years Months

5. Civil Status : Married/Unmarried

6. Details of Academic and/or Professional qualifications with dates on which they were acquired (Copies of certificates of academic/professional qualifications should be attached)

7. Proficiency in :-

(a) Sinhala : ______ b) English : ______ c) Tamil : _____

cntd .. (02)

Whether convicted of any criminal offences in a Court of Law? Yes / No. If yes, give

a) Date:

b) Number of case :

c) Nature of conviction :

9.

Job experience (Please list all posts held since leaving school or University with correct designations and the period of employment)

Name of the Organization

Designation

Period

10. Any other particulars which you feel are relevant to the post applied for :

11. Names and Addresses & contact Telephone Nos. of two non related referees:

1.

2.

I do hereby certify that the particulars furnished by me in this application are true and accurate. I am also aware that if any particulars contained herein are found to be false and incorrect, I am liable to disqualification before selection and dismissal without any compensation if the inaccuracy is discovered after the appointment.

Date : Signature of Applicant

Note : a) Only certified copies of certificates should be attached.

b) If the applicant is an employee in the state service or of a statuary Board or State Corporation, the application should be forwarded through the Head of Department or respective such institute.

574, Galle Road, Colombo 03 Hotline : 2587814

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