

ISSUED BY : Assistant Director (Quality)		AUTHORIZED BY : Director (Analytical Services)		
Issue No : 1	Issue Date : 24.06.2013	Revision No : 4	Revision Date : 02.10.2023	Reference: AL/T



APPLICATION FOR TESTING OF TEA SAMPLE

ANALYTICAL LABORATORY OF SRI LANKA TEA BOARD

P.O. Box: 1750, 574, Galle Road, Colombo 03.

1. Name & Address of the Company:
Name of Contact Person & No: E-mail Address:
2. Tea Board Registration No: (As an Exporter/ Manufacture/ Importer/Broker of Tea)
3. Details of Consignment: (Fill only the applicable points)
 - a) Export purpose / Import purpose / Quality Assurance purpose
 - b) CUSDEC / Pro forma Invoice No. & Date:(Certified copy should be attached)
 - c) Blend No. (Certified copy of blend sheet should be attached)
4. Decision rule Need or Need not to be display on the test report (state the requirement)
5. Sri Lanka Tea Board is hereby state that the information regarding the details of test requests and the test results confined to the submitted samples, are secured always maintaining its' confidentiality.

S/L No:	Type of Test Required	No. of samples	Charges (Rs.) As per the SLTB Circular No: AL/CIR/F/2023 Dated 01/03/2023
1			
2			
3			
Total Charges(Rs.)			

I hereby confirm that, the above particulars are true and accurate and the sample/s forwarded herewith is/are represented the aforesaid consignment/lot.

Note: Sample/s should be in final form of pack which is intended to be dispatched, bearing all marks and numbers. The minimum quantity of Tea should be 200g* of each pack and you may require to inquire the quantity of the sample to be submitted from the receiving counter of the Laboratory.*Quantity of the sample can be vary depend on the test type.

Date: Signature of the Company Representative:

X-----
To: D (Finance), SLTB *for Finance Branch use only*

Internal Payment Conformation

Please accept the following described payments on account of the Analytical Laboratory and issue official receipt.

Name & Reg. No. of the Company:

A / C Code	A / C Title	Nos. of Samples	Testing Amount (Rs.)
3003001	ISO 3720 Standard Tests		
3003002	Chemical Analysis Tests		
3003003	Toxic / Heavy Metal Analysis Tests		
3003004	Physical Examination Tests		
3003005	Microbiological Analysis Tests		
3003006	Pesticide Residue Analysis Tests		
3003007	Sugar Contamination Analysis Tests		
3003074	Lion Logo Testing (Chemical & Microbiological)		
3003008	Other Tests -		
Total Testing Amount Payable, excluding the taxes (Rs.)			

Note: All charges are subject to NBT and VAT thereon

NB: This Application should accompany with an official letter of request

Director (Analytical Services)
Analytical Laboratory of Sri Lanka Tea Board
(Inquiry: Tel/Fax: 0094112581576: e-mail:lab@pureceylontea.com)